

# Presentations and Posters of the PHOST conference

We encourage you to put your presentation slides and your full posters on line in the [PHOST conference community](#) on [Zenodo](#). PDF versions of these documents are the preferred format for Zenodo contributions to permit the documents to be previewed in a web browser.

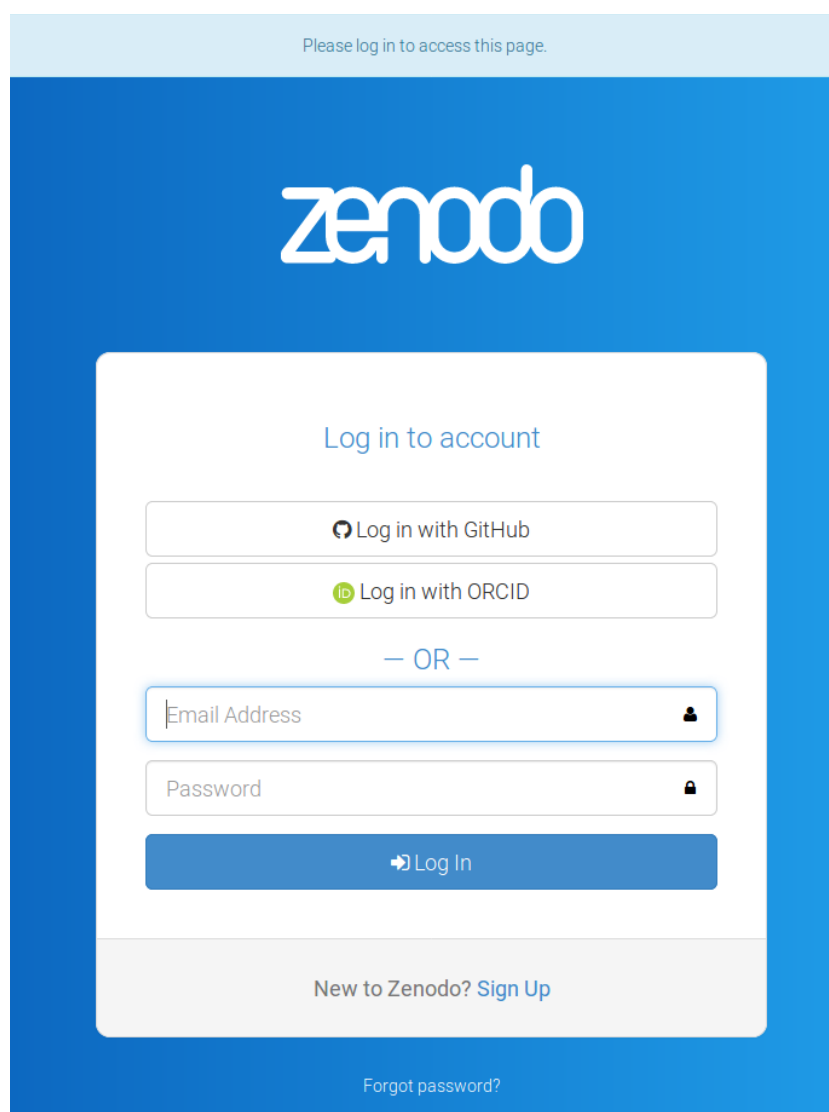
Please, proceed as soon as possible.

## How to upload my presentation ?

Submitting documents to Zenodo is rather simple. Below is a series of screenshots taking you through the submission process from start to finish.

**Step 01:** follow the [link to the submission page for PHOST conference](#).<sup>1</sup> Click on the green "New upload" button on the right side of the screen.

**Step 02:** if you are not logged in yet, you will be presented with a login screen:



Please log in to access this page.

zenodo

Log in to account

Log in with GitHub

Log in with ORCID

— OR —

Email Address

Password

Log In

New to Zenodo? Sign Up

Forgot password?

If you already have a Zenodo account, proceed to login. If you do not, you may create a new account using the "Sign Up" button located at the bottom of the frame.

You may also login using your GitHub or ORCID account if you have one.

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<sup>1</sup> <https://zenodo.org/communities/phost/>

**Step 03:** Once you login, you'll be presented with an "Upload" screen:

PHysics of Oscillating STars

**Instructions:** (i) Upload minimum one file or fill-in required fields (marked with a red star). (ii) Press "Save" to save your upload for editing later. (iii) When ready, press "Publish" to finalize and make your upload public.

Files ▾ Choose files Start upload

Drag and drop files here

– or –

Choose files


(minimum 1 file required, max 50 GB per dataset - [contact us](#) for larger datasets)

Click the button to choose a file on your local machine, or drag and drop a file directly onto the screen, then click on the green button "start upload" to upload your file on the server.

**Step 04:** After you select a file, you will be able to fill out a wide variety of file metadata on the boxes below the upload box. *Be sure that in the "Communities" box you see "PHysics of Oscillating STars".* If you do not see this, start typing "phost" into the search bar and it will automatically pop up.

Communities ⓘ recommended ▾

Start typing a community name... 🔍

 PHOST  
PHysics of Oscillating STars

**Step 05:** Now, start filling out information about your document. First, select the type of file you have just uploaded. Choose "Poster" or "Presentation".

Upload type required ▾

Publication  Poster  Presentation  Dataset  Image  Video/Audio  Software  Lesson  Other

**Step 06:** Enter basic information about your publication. *Ignore the DOI field, Zenodo will take care of this for you.* Enter today's date for the publication date, if it's not automatically done for you.

- Enter the title of your poster or talk.
- Enter the name of each author and their affiliation. **Names should be formatted as "Family Name, First name".**
- Enter the abstract in the description field.
- Feel free to fill other fields if you think they are relevant.

Basic information required ▾

**Digital Object Identifier**   
Optional. Did your publisher already assign a DOI to your upload? If not, leave the field empty and we will register a new DOI for you. A DOI allows others to easily and unambiguously cite your upload. Please note that it is NOT possible to edit a Zenodo DOI once it has been registered by us, while it is always possible to edit a custom DOI.

**Publication date \***   
Required. Format: YYYY-MM-DD. In case your upload was already published elsewhere, please use the date of first publication.

**Title \***   
Required

**Authors \***     
Optional.

[+ Add another author](#)

**Description \***   
Required.

**Step 07:** Choose access rights and a license for your work. You are strongly encouraged to select Open Access and a permissive license (e.g. Creative Commons Attribution) so that people can easily access your work.

License required ▾

**Access right \***  Open Access  
 Embargoed Access  
 Restricted Access  
 Closed Access  
Required. Open access uploads have considerably higher visibility on Zenodo.

**License \***   
Required. Selected license applies to all of your files displayed on the top of the form. If you want to upload some of your files under different licenses, please do so in separate uploads. If you cannot find the license you're looking for, include a relevant LICENSE file in your record and choose one of the 'Other' licenses available ('Other (Open)', 'Other (Attribution)', etc.). The supported open licenses in the list are harvested from [opendefinition.org](https://opendefinition.org). If you think that an open license is missing from the list, please [contact us](#).

**Step 11:** Fill out information about the Workshop as shown below:

Conference optional ▾

<b>Conference title</b>	<input type="text" value="Physics of Oscillating Stars"/>
	Optional.
<b>Acronym</b>	<input type="text" value="PHOST"/>
	Optional.
<b>Dates</b>	<input type="text" value="2-7 September 2018"/>
	Optional.
<b>Place</b>	<input type="text" value="Banyuls-sur-mer, France"/>
	Optional.
<b>Website</b>	<input type="text" value="https://phost.sciencesconf.org/"/>
	Optional. e.g. <a href="http://zenodo.org">http://zenodo.org</a>
<b>Session</b>	<input type="text" value="e.g. VI"/>
	Optional. Number of session within the conference.
<b>Part</b>	<input type="text" value="e.g. 1"/>
	Optional. Number of part within a session.

**Step 12:** Review the information to make sure you've done everything properly click "Save", then click "Publish". Once you have published your contribution, a DOI is definitely attributed to it. If you only save your contribution, it is stored as a draft and you can publish it later. You can access your draft and published contributions through the "upload" link in the banner:



**Congratulations, you've made it!**

## Acknowledgments

This tutorial is largely inspired for the one provided by the Cool Stars 20 workshop: <http://coolstars20.cfa.harvard.edu/proceedings.html>